

**LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS
131 AIRLINE DRIVE, SUITE 301, METAIRIE, LA 70001
BOARD MEETING – MARCH 2025**

March 21, 2025

PLACE

New Orleans Marriott Metairie at Lakeway
Jefferson Ballroom
3838 N. Causeway Boulevard, Metairie, LA 70002

DATE & TIME

March 21, 2025 9:30 A.M.

AGENDA

	<u>Page #</u>
1. Call to order	
2. Roll call and declaration of quorum	Oral
3. Audience welcome and introductions	Oral
4. Approval of minutes of the board meeting of November 22, 2024	1 – 10
5. Report of the Compliance Department	
A. Summary of compliance reports	
1. Summary of activity for 11/1/2024 – 2/28/2025	Handout
6. Report of the Education Department	
A. PN Programs – status of all PN schools as of 2/19/2025	11 – 15
B. Initial accreditation	16
1. Holmes Healthcare Training Center – New Orleans Campus	
2. Medical Training College – Baton Rouge Campus	
C. Provisional accreditation	16
1. Williams Technical College – Houma Campus	
2. LCTCS – LDCC – Bastrop Campus	
D. Program Closures – None	16
E. New program request(s) – None	16
F. Cited for non-compliance with LAC and/or board policies (Nov 2024 – Feb 2025)	16
1. Blue Cliff College – Metairie, LA (Violation of LAC)	
2. Baton Rouge Community College – Baton Rouge, LA (NCLEX Pass Rates)	
G. NCLEX-PN™	
1. All Louisiana writers and report candidate results	
a. 1/1/2024 – 12/31/2024	17
7. Report of the Associate Executive Director	
A. Financial reports	
1. FY 2025 Budget to Actual as of 12/31/2024	18
2. Proposed Amendments to Operating Budget FY 2025	19
8. Report of the Executive Director	
A. Committee updates	
1. Nursing Supply & Demand Council	Oral
B. NLC Training	Oral
C. Data of active LPNs by parish for the 2025 renewal season	20
9. Financial Disclosure Statement; Member of Boards and Commissions: R.S. 42:1124.2.1 (Tier 2.1)	21 – 30

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- 10. Requirements for completion of civil service ethics, sexual harassment, cyber security training for each calendar year 31
- 11. Defensive driving course update 32 – 33
- 12. Unfinished business
- 13. New business
- 14. Future meeting dates of the board – July 17 and 18, 2025
- 15. Public comment (if you wish to make a public comment, follow rules as outlined in LAC 46:XLVII and posted at meeting site)
- 16. Executive session for reports on litigation; and consideration of reports of hearing officer related to cases before the board for disciplinary action against licensees and/or applicants for licensure.
(This part of the meeting is closed to the public in accordance with RS 42:17)
 - A. Report on Litigation:
 - 1. Natalie Henderson v. Louisiana State Board of Practical Nurse Examiners, 5th Circuit Court of Appeal, 24 CA 265
 - B. Consideration of reports of the hearing officer related to cases before the board for disciplinary action against licensees and/or applicants for licensure (final action to be taken in open meeting).
- 17. Disciplinary actions/decisions Oral
- 18. Adjournment

NOTE: This agenda is tentative until 24 hours in advance of the meeting, at which time the most recent revision becomes official.

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PUBLIC COMMENT

Any person wishing to offer public comment at an open meeting of the Louisiana State Board of Practical Nurse Examiners must present a written request **prior to the convening of the meeting.** This request must include the name of the individual who will make public comment, the name of the party this individual represents, and the specific agenda item the individual will address. **A separate request must be completed for each agenda item to be addressed.**

Public comment is subject to the following rules:

1. Public comment shall be **limited to matters set by the board’s agenda.**
2. Public comment shall be **limited to three minutes per individual** (unless a majority of the board members in attendance vote to extend this limit).
3. The time(s) at which public comment is allowed as to any given agenda item shall be at the discretion of the board chair and may vary from meeting to meeting.
4. Unless otherwise provided by law, public comment is not part of the evidentiary record of any adjudication, disciplinary hearing or case unless sworn, offered by a party as relevant testimony, subject to cross examination and offered and received in accordance with RS 49:950 et seq. and the rules and regulations of the Louisiana State Board of Practical Nurse Examiners (LAC 46:XLVII.Subpart 1).

I WISH TO OFFER COMMENT

NAME: _____
(person who will make public comment)

CELL PHONE NO. _____

REPRESENTING: _____
(the name of the party on whose behalf comments are offered)

AGENDA ITEM: _____
(the specific agenda item to be addressed)

I DO NOT WISH TO OFFER COMMENT BUT I WILL BE AVAILABLE AND I AM WILLING TO ANSWER QUESTIONS/PROVIDE INFORMATION TO THE BOARD

NAME: _____
(person who can provide information/answer questions)

CELL PHONE NO. _____

REPRESENTING: _____
(the name of the party on whose behalf information is offered)

AGENDA ITEM: _____
(the specific agenda item on which information may be offered)